

# Knightingles



**Healthcare Limited**

## **REGISTRATION REQUIREMENTS:**

<b>RIGHT TO WORK UK CHECKS</b>	<ul style="list-style-type: none"> <li>• Full UK Birth certificate</li> <li>• Passport with relevant permit / leave to remain</li> <li>• Biometric immigration document / Letter issued by UKBA detailing immigration status</li> <li>• Evidence of NI number ie NI card, P45, P60 or payslip</li> <li>• Student visa: Evidence of letter from University / College or place of education showing confirmation letter</li> </ul>
<b>PROOF OF ID:</b>	<ul style="list-style-type: none"> <li>• 2 forms of photo ID e.g. Passport, Driving licence or and In date Biometric Card</li> </ul> <p><b>PLUS</b></p> <ul style="list-style-type: none"> <li>• 1 proof of address, (please note this must be a financial statement or utility bill. Mobile phone bills are <b><u>NOT</u></b> allowed – not older than 3 months.</li> </ul> <p><b><u>OR</u></b></p> <ul style="list-style-type: none"> <li>• 1 form of photo ID (passport, driving licence or In date Biometric card)</li> </ul> <p><b>PLUS</b></p> <ul style="list-style-type: none"> <li>• 2 proofs of address Not older than 3 months</li> </ul>
<b>PROOF OF PROFESSIONAL REGISTRATION</b>	<ul style="list-style-type: none"> <li>• Any certificates or qualifications</li> <li>• NMC registration printout</li> </ul>
<b>HEALTH SCREENING</b>	<ul style="list-style-type: none"> <li>• Occupational health certificate record and questionnaire (HB fit certificate and application)</li> </ul>
<b>MANDATORY TRAINING</b>	<ul style="list-style-type: none"> <li>• Up to date training certificate showing date of training, training provider and date of expiry</li> </ul>
<b>REFERENCES</b>	<ul style="list-style-type: none"> <li>• A minimum period of 3 years needs to be covered by a minimum of two references (on letter head / stamped)</li> </ul>
<b>OTHER</b>	<ul style="list-style-type: none"> <li>• Online DBS or CRB</li> <li>• Detailed CV</li> <li>• 2 passport photos</li> <li>• Application and registration form</li> <li>• Bank details</li> <li>• Certificate of Incorporation (if working as Limited company)</li> </ul>